

# Privacy Policy

In accordance with EU Regulation 2016/679 called "European Data Protection Regulation" (GDPR), users are informed that the personal data entered in the site are processed in accordance to modes and purposes described below.

Personal data processing under the law, means any operation, performed with or without the electronic or automated support, concerning the collect, recording, organization, retention, modification, selection, extraction, comparison, employ, interconnection, blocking, communication, disclosure, deletion and distribution of data.

In compliance with the provisions of the new regulation on personal data protection, it declares that:

## 1. Data Processor

The data Processor is **B.S.P. ENGINEERING S.r.l., CF & P.IVA IT02810880233**, operational headquarters and offices in **Via Apollo 11, n. 39 – 37050 Zevio – Frazione S. Maria (VR)**. B.S.P. ENGINEERING will employ the data for the purposes described below. For any information, please contact us at: [info@bspengineering.it](mailto:info@bspengineering.it).

## 2. Data processing object

Personal data (name, surname, email address) collected by us, are provided by the user during registration to the website [www.bspengineering.it](http://www.bspengineering.it), when sending a contact request.

## 3. Data processing scope

Personal data are processed for purposes connected to the activity of B.S.P. ENGINEERING S.r.l., such as recording in their databases or direct mail marketing activities. In particular:

A. Without the express consent of the concerned person for:

- Receiving a message sent via "Contact Us". While filling in the form, personal data are requested (company or name and e-mail address) for the user to be identified and in order to send a reply to the indicated e-mail address.

B. With the express consent of the concerned person: no foreseen processing.

## **4. Data processing modes**

Personal data are subject to treatment based on principles of correctness, lawfulness and transparency.

The company guarantees that the data processing, performed with or without the electronic or automated support, will ensure the security and confidentiality of the person concerned, thanks to appropriate procedures intended to avoid the risk of loss, unauthorized access, illicit use and data disclosure, in compliance with the limits and conditions set forth in EU Regulation 2016/679

Personal data are subjected to both paper and electronic and / or automated processing.

All data are processed by our staff, only engaged in the execution of the given mandate.

## **5. Access to data**

The subjects who can become aware of the users' personal data as managers or agents (according to Article 13 Paragraph 1 of the GDPR) are:

- The Data Controller
- The staff of the Data Controller, entrusted of the processing of the requests by users (recording at the web site, reply to a request for information)
- Fiorio Davide (Expolab.it), via Corte Salvi 33 – 37139 Verona P.IVA IT03203810233 who provides electronic data processing and consultancy services for software and computer technology, as well as information services management related to what is indicated at point 3.)

Personal data will not be disclosed to third parties.

## **6. Data communication**

The data may be communicated to supervisory bodies, judicial authorities and other third parties to whom the communication is mandatory by law, including the area of prevention / repression of any illegal activity related to access to the site and / or to a request forwarding.

## **7. Data transfer**

Personal data will be managed and recorded on servers located in Italy and belonging to the Data Controller and / or third-party companies appointed as Data Processors.

The data will not be transferred out of the European Union.

## **8. Data retention period**

The personal data of the users sending a request for information through the 'contact form' will be retained for the time strictly necessary to completion of the request for the purposes outlined at point 3.

In case of revocation of consent to the specific data treatment by the concerned person, the data will be deleted or made anonymous within 72 hours from the receipt of the revocation.

Pursuant to art. 13, paragraph 2, letter (f) of the Regulations, we inform that all data collected will not be subject to any automated decision process, including profiling.

## 9. Concerned party's rights

Users can always exercise the rights specified in the articles 13 (Comma 2), 15, 18, 19 and 21 of the GDPR, summarized in the following points:

- The concerned party has the right to obtain confirmation of the existence of data concerning himself, though not yet communicated, and to have their communication in an intelligible form;
- The concerned party has the right to ask the Data Controller to access his own personal data, to integrate them, to correct them, to delete them or limit their processing or refuse their processing, in addition to the right to data portability;
- The concerned party has the right to submit a complaint to the Guarantor for the protection of personal data in accordance with the procedures and the indications that have been published on the Authorities' official web site [www.garanteprivacy.it](http://www.garanteprivacy.it);

The exercise of rights is not subject to any constraint and is free.

From the date of receipt of this notice, the consent to the treatment of personal data referred above is understood as released.

## 10. How to exercise rights

Users can exercise their rights anytime by sending an email to [info@bspengineering.it](mailto:info@bspengineering.it)

or by writing to:

**B.S.P. ENGINEERING S.r.l. Via Apollo 11, n. 39 – 37050 Zevio – Frazione S. Maria (VR)**

*Zevio, 25<sup>th</sup> May 2018*